



Board of Education - Resolution

Year-Volume No. 2024-57
Meeting Date: January 8, 2024
Resolution No. 1
Department: Board of Education

Topic: Election of Board of Education Officers for 2024

Recommendation: Move to elect a President, Vice-President, Secretary and Treasurer

Rationale: Per Romeo Community Schools Board of Education Bylaw 1001, *The President, Vice President, Treasurer, and Secretary of the Board will be elected at the Board's annual organizational meeting. The vote of a majority of the Board members elected and serving will be necessary for election to these offices. The elected officers will hold office for one year, and continue in office until their successors are chosen and take office. Board officers are eligible for reelection to their office.*

As immediate past President, Mrs. Anita Banach will chair the meeting until new officers are elected.

Resource Person(s): Mrs. Anita Banach

Financial Impact: None

Timeline: Immediate
(Effective Date or implementation Date)



Board of Education - *Resolution*

Year-Volume No. 2024-57
Meeting Date: January 8, 2024
Resolution No. 2
Department: Business Services

Topic: Designation of a Depository of School Funds

Recommendation: Move to approve the following bank depositories and investment firms:

1. PNC Bank - checking and investments: debt fund, payroll, accounts payable, athletics account, activities/trust accounts, community services, food service fund, book store, athletic internal, sinking fund, child care, technology bond, bus bond, School Pay, facility bonds, and district purchasing card.
2. Michigan Liquid Asset Fund (MILAF), MILAF Plus and Michigan Class - Investments: accounts payable, debt fund, investments.
3. UMB Bank - facility bond investments
4. Other state or national banks, savings & loan associations and credit unions organized to operate within the State of Michigan as provided by law.

Rationale: Per Romeo Community Schools Board of Education Policy 5005, the Board of Education shall, at the organizational meeting, designate a depository for school funds (M.C.L. 380.1221).

Resource Person(s): Vicki Laseke, Executive Director of Business Services

Financial Impact: None

Timeline: Immediate
(Effective Date or implementation Date)



Board of Education - Resolution

Year-Volume No. 2024-57
Meeting Date: January 8, 2024
Resolution No. 3
Department: Business Services

Topic: Designation of Authorized Official District Signers

Recommendation: Move to authorize the following:
Superintendent to sign contracts, agreements, and purchase orders.
Executive Director of Business Services to sign purchase orders and contracts and agreements, as the Superintendent's designee.
BOE Treasurer to sign all account checks and appropriate school district documents in person or via electronic/facsimile signature.

Rationale: The Board of Education shall follow through on the necessary annual financial responsibilities at their Organizational Meeting as outlined in their Bylaws and Board Policy 5001. This includes the designation of those authorized to be official signers for the district.

"The Board of Education holds a position of public trust and is responsible to account for and direct the management and expenditure of all monies received by the School District. In furtherance of this responsibility, the Board directs the Superintendent to establish financial procedures to ensure the proper and effective accounting of all School District monies, that monies are administered in accordance with generally accepted accounting principles, and that all legal requirements concerning School District monies are satisfied in letter and spirit."

Resource Person(s): Vicki Laseke, Executive Director of Business Services

Financial Impact: None

Timeline: Immediate
(Effective Date or implementation Date)



Board of Education - Resolution

Year-Volume No. 2024-57
Meeting Date: January 8, 2024
Resolution No. 4
Department: Superintendent

Topic: Designate a day, place and time for regular meetings.

Recommendation: Move to approve Board of Education regular meeting dates for the 2024 calendar year, including the 2025 Organizational Meeting.

Rationale: Per Romeo Community Schools Board of Education Bylaw 1002:
An organizational meeting will be held annually during the month of January. The business of the meeting will include, "The establishment of a schedule of regular Board meetings for the year;"

Resource Person(s): Todd Robinson, Superintendent

Financial Impact: None

Timeline: Immediate
(Effective Date or implementation Date)

Attachments Draft of 2024 Board Meeting Dates

DRAFT



**PUBLIC NOTICE
BOARD OF EDUCATION
ROMEO COMMUNITY SCHOOLS**

NOTICE OF SCHEDULE OF REGULAR MEETINGS OF THE
BOARD OF EDUCATION OF ROMEO COMMUNITY SCHOOLS
TO BE HELD DURING THE CALENDAR YEAR COMMENCING
JANUARY 22, 2024 THROUGH JANUARY 13, 2025

Please take notice that the Board of Education of Romeo Community Schools, 316 North Main Street, Romeo, Michigan 48065, telephone (586) 752-0225, will hold regular meetings at the location listed on the following dates at 6:00 P.M. during the calendar year commencing January 22, 2024, and ending January 13, 2025. All meetings listed are open to the public. Upon request of the Board of Education or the Superintendent other meetings can be scheduled and posted per BOE Policy.

Date	Time	Location	Type
January 22, 2024	6:00 PM	Powell 9 th Grade Academy - Media Center	Regular
February 26, 2024	6:00 PM	Powell 9 th Grade Academy - Media Center	Regular
March 11, 2024	6:00 PM	Powell 9 th Grade Academy - Media Center	Workshop
March 18, 2024	6:00 PM	Powell 9 th Grade Academy - Media Center	Regular
April 22, 2024	6:00 PM	Powell 9 th Grade Academy - Media Center	Regular
May 13, 2024	6:00 PM	Powell 9 th Grade Academy - Media Center	Study Session
May 28, 2024 (Tues)	6:00 PM	Powell 9 th Grade Academy - Media Center	Regular
June 24, 2024	6:00 PM	Powell 9 th Grade Academy - Media Center	Regular
July 22, 2024	6:00 PM	Powell 9 th Grade Academy - Media Center	Regular
August 12, 2024	5:30 PM	Powell 9 th Grade Academy - Media Center	Study Session
August 26, 2024	6:00 PM	Powell 9 th Grade Academy - Media Center	Regular
September 23, 2024	6:00 PM	Powell 9 th Grade Academy - Media Center	Regular
October 14, 2024	5:30 PM	Powell 9 th Grade Academy - Media Center	Workshop
October 28, 2024	6:00 PM	Powell 9 th Grade Academy - Media Center	Regular
November 11, 2024	6:00 PM	Powell 9 th Grade Academy - Media Center	Regular
November 18, 2024	6:00 PM	Romeo Administration Building	Special Meeting
December 9, 2024	6:00 PM	Powell 9 th Grade Academy - Media Center	Regular
January 13, 2025	6:00 PM	Powell 9 th Grade Academy - Media Center	Organizational Meeting



Board of Education - *Resolution*

Year-Volume No. 2024-57
Meeting Date: January 8, 2024
Resolution No. 6
Department: Superintendent

Topic: Designate Administrator to post public notices.

Recommendation: Move to authorize the Superintendent to post public meeting notices.

Rationale: Per MASB recommendation, the Board shall designate an Administrator to be responsible for posting public meeting notices.

Resource Person(s): Todd Robinson, Superintendent

Financial Impact: None

Timeline: Immediate
(Effective Date or implementation Date)



Board of Education - *Resolution*

Year-Volume No. 2024-57

Meeting Date: January 8, 2024

Resolution No. 7

Department: Superintendent and Board of Education

Topic: Designation of District Legal Representation/Resources

Recommendation: Move to approve continuation of the following law firms providing legal services to the district:

- Clark Hill, LLC
- Miller Johnson, LLC
- Thrun Law Firm, LLC
- Miller Canfield, PLC

Rationale: Board of Education Attorney-District Legal Representation and Resources

Resource Person(s): Superintendent and Board President

Financial Impact: Services are billed hourly unless otherwise arranged at the approval of the Board of Education.

Timeline: Immediate
(Effective Date or implementation Date)