



Board of Education - *Resolution*

Year-Volume No. 2024-56
Meeting Date: 12-11-2023
Resolution No. 92
Department: Employee Services

Topic: Personnel Update

Recommendation: Move to approve employee staff hire dates as stated on the Employee Services Worksheet.

Rationale: The Board of Education shall approve the hiring of staff.

The Board will be notified of leaves, transfers and other personnel changes that don't require formal approval.

Resource Person(s): Julia Butler, Executive Director of Employee Services

Financial Impact: To be included in the 2023-2024 Budget Update

Timeline: As indicated on the Employee Services Worksheet.
(Effective Date or implementation Date)

Attachments: Employee Services Worksheet



Board of Education - *Resolution*

Year-Volume No. 2023-56

Meeting Date: December 11, 2023

Resolution No. 93

Department: Facilities

- Topic:** STEM and Robotics Facility - RMS Site Redesign Project
- Recommendation:** Move to award contracts for the new Robotics addition and Sitework Improvement Project at Romeo Middle School
- Rationale:** Bids were vetted through a post-bid interview process and it was determined that the bids contained all the required components and that the companies met the qualifications to complete the work successfully. The facilities subcommittee reviewed all the information in detail at the December 4th meeting.
- Resource Person(s):** Chris Storm, Director of Operations, Todd Robinson, Superintendent and Vicki Laseke, Exec. Director of Business Services
- Financial Impact:** \$6,492,052.76
2021 Facilities Bond
- Timeline:** Summer of 2024
(Effective Date or implementation Date)
- Attachments:** Bid tabulations, Recommendation Letter



Board of Education - Resolution

Year-Volume No. 2023-56

Meeting Date: December 11, 2023

Resolution No. 94

Department: Facilities

Topic: R and E Development Change Order - RMS Cafeteria and door frames

Recommendation: That the Board of Education approve the change order as presented.

Rationale: The change orders are a result of modifications needed due to field conditions. They provide the necessary Materials and Labor to meet the requirements.. This was discussed at the facilities meeting with the Sub Committee who support bringing forward for board approval. .

Resource Person(s): Chris Storm, Director of Operations and Vicki Laseke, Exec. Director of Business Services

Financial Impact: 2021 Facilities Bond - \$29,974.93
Change Order CCD #3 R&E Development

Timeline: Upon Approval we will proceed immediately

Attachments: Barton Malow Change Order Summary notes



Board of Education - Resolution

Year-Volume No. 2023-56
Meeting Date: December 11, 2023
Resolution No. 95
Department: Academic Services

Topic: New RHS Course Approvals - *Aviation and Drone Flight, Creative Metal Manufacturing and Intro to Sports Officiating*

Recommendation: Move to approve this proposal for new courses to add as elective courses for high school students beginning in the 2024-2025 school year.

Rationale: Per Romeo Community Schools Board of Education bylaw 3001 & 3004, the board delegates the Superintendent to develop, implement, and provide ongoing evaluation of the school district's curriculum and the authority to purchase and recommend to the board for its approval, instructional materials, including textbooks, that are compatible with the school district's curriculum. These courses align with our goal of students gaining real-world skills and the ability for students to use what they learn to skills that could lead to employment.

These new courses were presented and discussed by the Curriculum Subcommittee at the November 27th meeting. The committee is in support of this recommendation.

Resource Person(s): Jennifer McFarlane, Assistant Superintendent Academic Services

Financial Impact: *Aviation & Drone Flight* - \$7,500 for new drones and replacement parts
Creative Metal Manufacturing - approximately \$4,000 (costs paid through CTE budget)
Intro to Sports Officiating - approximately \$45.00 per student

Timeline: 2024-2025 school year
(Effective Date or implementation Date)

Attachments: Aviation and Drone Flight [curriculum proposal form](#)
Creative Metal Manufacturing [curriculum proposal form](#)
Intro to Sports Officiating [curriculum proposal form](#)



Board of Education - Resolution

Year-Volume No. 2023-56
Meeting Date: December 11, 2023
Resolution No. 96
Department: Academic Services

Topic: RHS Course Name Changes
- Computer Graphics to **Graphic Design and Motion** (Art Class)
- Digital Photography to **Photo-Graphics** (new CTE Course)

Recommendation: Move to approve course name changes to more accurately reflect the course content for the 2024-2025 school year.

Rationale: Graphic Design and Motion-new computers and software allow for a more robust course and aligns with three dimensional work and current trends.

Photo-Graphics-aligns with the CTE CIP code for the course beginning in 2024-2025 school year.

These course name changes were presented and discussed by the Curriculum Subcommittee at the November 27th meeting. The committee is in support of this recommendation.

Resource Person(s): Jennifer McFarlane, Assistant Superintendent Academic Services

Financial Impact: none

Timeline: 2024-2025 school year
(Effective Date or implementation Date)

Attachments: Per attached curriculum proposal forms
[Graphic Design and Motion](#)
[Photo-Graphics](#)



Board of Education - Resolution

Year-Volume No. 2023-56
Meeting Date: December 11, 2023
Resolution No. 97
Department: Academic Services

Topic: RHS - Informational Technology "IT" Pathway Progression

Recommendation: Move to approve course progression change to more accurately reflect the course content for the 2024-2025 school year.

Rationale: The IT Pathway courses underwent changes with recent competency based planning. The curriculum standards for some of the pathway courses have changed. The name change for the courses will better reflect the course content so that students will better understand what the course is about and students will have a stronger programming background.

The new progression will be:

Emerging Technologies 1 -> Emerging Technologies 2 -> Emerging Technologies 3

This progression change was presented and discussed by the Curriculum Subcommittee at the November 27th meeting. The committee is in support of this recommendation.

Resource Person(s): Jennifer McFarlane, Assistant Superintendent Academic Services

Financial Impact: none

Timeline: 2024-2025 school year
(Effective Date or implementation Date)

Attachments: [Per attached curriculum memo](#)



Board of Education - *Resolution*

Year-Volume No. 2023-56
Meeting Date: December 11, 2023
Resolution No. 98
Department: Academic Services

Topic: PowerSchool Enrollment and E collect Forms

Recommendation: Move to approve the adoption of PowerSchool Enrollment & Ecollect Forms proposal and provided by PowerSchool.

Rationale: In addition to our current enrollment platform, Registration Gateway, discontinuing services, we are in the market for a program that is more user friendly and efficient. We have found this in PowerSchool Enrollment and Ecollect Forms. Key benefits include:

Efficiency and Time Savings: PowerSchool Enrollment Express automates the enrollment process, reducing the time spent on paperwork and manual data entry. This allows our staff to focus on more strategic tasks.

Accuracy in Data Management: The automated nature of these tools minimizes the risk of errors associated with manual data entry, contributing to the overall accuracy of student records.

Improved Communication: Ecollect Forms facilitates seamless communication between the school and parents/guardians. Automated reminders ensure that required forms are completed on time, enhancing overall engagement.

User-Friendly Interface: Both PowerSchool Enrollment Express and Ecollect Forms are designed with user experience in mind, making them accessible and easy to navigate for both staff and parents

Resource Person(s): Rob Murray, Executive Director of Teaching and Learning

Financial Impact: Year 1 - \$32,980.50 (platform, design, professional development)
Subsequent Years - \$21,748.50 (platform)

Timeline: 2023-2024 school year (begin transition upon approval)
(Effective Date)

Attachments: [Quote](#)



Board of Education - *Resolution*

Year-Volume No. 2023-56
Meeting Date: December 11, 2023
Resolution No. 99
Department: Academic Services

Topic: RHS Graduation Requirements beginning with Class of 2028

Recommendation: Move to approve New Graduation requirements beginning with the Class of 2028

Rationale: Beginning with the Class of 2028, students will need to take ½ credit of Personal Finance to graduate within the 18 Michigan Merit Curriculum credits. We have decided to embed the ½ credit for Personal Finance into the one semester Economics class. Students would earn 1 credit (½ credit for Econ, ½ credit for Personal Finance). Districts that embed the personal finance standards in their economics course must reduce the legislatively required 4th mathematics, world language, or the arts ½ credit. However, districts may choose to keep the extra ½ credit as a DISTRICT graduation requirement.

The recommendation is that the BOE require a full year for the 4th Math Credit as a district graduation requirement.

This change was presented and discussed by the Curriculum Subcommittee at the November 27th meeting. The committee is in support of this recommendation.

Resource Person(s): Jennifer McFarlane, Assistant Superintendent Academic Services

Financial Impact: none

Timeline: 2024-2025 school year
(Effective Date or implementation Date)

Attachments: Per attached curriculum proposal forms



Board of Education - *Resolution*

Year-Volume No. 2023-56
Meeting Date: December 11, 2023
Resolution No. 100
Department: Business Services

Topic: 2024 Summer Tax Levy

Recommendation: Move to approve the 2024 Summer Tax Levy

Rationale: Each year the district must request that each municipality collect 100% of the taxes for operating expenses and debt payments in the summer tax bill. Upon approval, each municipality will receive a letter asking them to agree to collect our taxes in the summer.

Resource Person(s): Vicki Laseke, Executive Director of Business Services

Financial Impact: Although we begin our fiscal year on July 1st of every year, the State does not begin sending our State Aid payments until October. That leaves us with 3 months of operations to pay for before we receive our first State Aid payment. By collecting our taxes in the summer, rather than the winter, it allows the District sufficient cash flow to continue to pay expenses until we receive our first State Aid payment. This, in turn, reduces interest costs from borrowing on our line of credit, should we need to borrow.

Timeline: N/A
(Effective Date or implementation Date)

Attachments: N/A



Board of Education - *Resolution*

Year-Volume No. 2023-56
Meeting Date: December 11, 2023
Resolution No. 101
Department: Business Services

Topic: Food Service Equipment Purchase

Recommendation: Move to approve the purchase of Food Service Equipment for the Croswell Early Childhood Center Kitchen

Rationale: Currently, the Food Service Department provides, on average, 225 meals to students that attend GSRP, ECSE, 4 year old preschool, and Discovery preschool programs. The food is prepared at the Romeo High School and transported to Croswell daily. a couple of the challenges the Food Service Team faces is ensuring food quality and maintaining the food at the correct temperature during the transportation process. In addition, with the expansion at the Croswell Early Childhood Center and the anticipated addition of more programs, there will be more opportunity to serve meals at that building. There is a need to equip a fully functioning kitchen at the Croswell ECC to provide meals to students that attend that building.

The Food Service Fund has excess fund balance and there is a need to draw down some funds to get the fund balance at a more acceptable level to meet MDE guidelines.

The District will purchase the equipment through the Sourcewell Consortium bid prices and will use this pricing in lieu of the bid process.

Resource Person(s): Vicki Laseke, Executive Director of Business Services

Financial Impact: \$31,144.00 purchased through the Food Service Fund.

Timeline: Upon approval
(Effective Date or implementation Date)

Attachments: Quote from Stafford-Smith Inc.



Board of Education - *Resolution*

Year - Volume No. **2023-56**
Meeting Date: **December 11, 2023**
Resolution No. **102**
Department: **Business Services**

Topic: 2024 Sinking Fund - Professional Services Agreement

Recommendation: That the board take action to approve the Professional Services Agreement provided by Barton Malow Builders in support of the 2024 Sinking Fund Millage renewal.

Rationale: The campaign support and construction management oversight outlined in this agreement is critical to the ongoing work under the Sinking Fund Millage. Upon successful renewal of the millage the cost of the agreement will be covered by revenue from the renewed millage.

Resource Person(s): Dr. Robinson, Superintendent

Financial Impact: \$46,795 (Sinking Fund)

Timeline:
(Effective Date or
implementation Date) Immediate upon approval

Attachments: Copy of the agreement from BMB



**Board of Education - Resolution #103
December 11, 2023**

RESOLUTION TO APPROVE SUPERINTENDENT EVALUATION

The following motion was offered by Board Member _____ and supported by Board Member _____:

WHEREAS, the Board of Education has conducted its annual evaluation of the Superintendent’s performance using the Superintendent Evaluation System previously adopted by the Board and posted on the District’s website, resulting in an overall rating of the Superintendent’s performance as “Highly Effective”;

NOW, THEREFORE, BE IT RESOLVED:

1. That the Board hereby approves the annual evaluation of the Superintendent’s performance and the overall annual rating of his performance as “Highly Effective”

AYES: _____

NAYS: _____

MOTION DECLARED ADOPTED.

Michael Antoine, Secretary- Board of Education

As duly qualified and acting Secretary of the Board of Education for Romeo Community Schools, Romeo, Michigan, I certify that the foregoing constitutes a true and complete copy of a motion adopted by said Board of Education at a meeting held on December 11, 2023, the original of which is a part of the Board’s minutes. I further certify that notice of the meeting was given to the public pursuant to the provisions of the Open Meetings Act, M.C.L. § 15.261, *et seq.*

Michael Antoine, Secretary