



## Board of Education - Resolution

Year-Volume No. 2025-58

Meeting Date: January 6, 2025

Resolution No. 1

Department: BOE - Organizational Meeting

**Topic:** Election of Board of Education Officers for 2025

**Recommendation:** Move to elect a President, Vice-President, Secretary and Treasurer

**Rationale:** Per Romeo Community Schools Board of Education Bylaw 1001, *The President, Vice President, Treasurer, and Secretary of the Board will be elected at the Board's annual organizational meeting. The vote of a majority of the Board members elected and serving will be necessary for election to these offices. The elected officers will hold office for one year, and continue in office until their successors are chosen and take office. Board officers are eligible for reelection to their office.*

As immediate past President, Mrs. Anita Banach will chair the meeting until new officers are elected.

**Resource Person(s):** Anita Banach, Board President  
Dr. Robinson, Superintendent

**Financial Impact:** None

**Timeline:** Immediate  
(Effective Date or implementation Date)



## Board of Education - *Resolution*

Year-Volume No. 2025-58

Meeting Date: January 6, 2025

Resolution No. 2

Department: BOE - Organizational Meeting

**Topic:** Designation of a Depository of School Funds

**Recommendation:** Move to approve the following bank depositories and investment firms:

1. PNC Bank - checking and investments: debt fund, payroll, accounts payable, athletics account, activities/trust accounts, community services, food service fund, book store, athletic internal, sinking fund, child care, technology bond, bus bond, School Pay, facility bonds, and district purchasing card.
2. Michigan Liquid Asset Fund (MILAF), MILAF Plus and Michigan Class - Investments: accounts payable, debt fund, investments.
3. UMB Bank - facility bond investments
4. Other state or national banks, savings & loan associations and credit unions organized to operate within the State of Michigan as provided by law.

**Rationale:** Per Romeo Community Schools Board of Education Policy 5005, the Board of Education shall, at the organizational meeting, designate a depository for school funds (M.C.L. 380.1221).

**Resource Person(s):** Vicki Laseke, Executive Director of Business Services

**Financial Impact:** None

**Timeline:** Immediate  
(Effective Date or implementation Date)



## Board of Education - Resolution

Year-Volume No. 2025-58

Meeting Date: January 6, 2025

Resolution No. 3

Department: BOE - Organizational Meeting

**Topic:** Designation of Authorized Official District Signers

**Recommendation:** Move to authorize the following:

Superintendent to sign contracts, agreements, and purchase orders.

Executive Director of Business Services to sign purchase orders and contracts and agreements, as the Superintendent's designee.

BOE Treasurer to sign all account checks and appropriate school district documents in person or via electronic/facsimile signature.

**Rationale:** The Board of Education shall follow through on the necessary annual financial responsibilities at their Organizational Meeting as outlined in their Bylaws and Board Policy 5001. This includes the designation of those authorized to be official signers for the district.

*"The Board of Education holds a position of public trust and is responsible to account for and direct the management and expenditure of all monies received by the School District. In furtherance of this responsibility, the Board directs the Superintendent to establish financial procedures to ensure the proper and effective accounting of all School District monies, that monies are administered in accordance with generally accepted accounting principles, and that all legal requirements concerning School District monies are satisfied in letter and spirit."*

**Resource Person(s):** Vicki Laseke, Executive Director of Business Services

**Financial Impact:** None

**Timeline:** Immediate  
(Effective Date or implementation Date)



## Board of Education - *Resolution*

Year-Volume No. 2025-58

Meeting Date: January 6, 2025

Resolution No. 4

Department: BOE - Organizational Meeting

**Topic:** Approval of 2025 Regular Meeting Schedule

**Recommendation:** Move to approve Board of Education regular meeting dates for the 2025 calendar year, including the 2026 Organizational Meeting.

**Rationale:** Per Romeo Community Schools Board of Education Bylaw 1002:

*An organizational meeting will be held annually during the month of January. The business of the meeting will include, "The establishment of a schedule of regular Board meetings for the year;"*

**Resource Person(s):**  
Anita Banach, Board President  
Dr. Robinson, Superintendent

**Financial Impact:** None

**Timeline:** Immediate  
(Effective Date or implementation Date)

**Attachments**  
Draft Schedule of 2025 Board Meeting Dates



**DRAFT**

**PUBLIC NOTICE  
BOARD OF EDUCATION  
ROMEO COMMUNITY SCHOOLS**

NOTICE OF SCHEDULE OF REGULAR MEETINGS OF THE  
BOARD OF EDUCATION OF ROMEO COMMUNITY SCHOOLS  
TO BE HELD DURING THE CALENDAR YEAR COMMENCING  
JANUARY 27, 2025 THROUGH JANUARY 12, 2026

Please take notice that the Board of Education of Romeo Community Schools, 316 North Main Street, Romeo, Michigan 48065, telephone (586) 752-0225, will hold regular meetings at the location listed on the following dates at 6:00 P.M. during the calendar year commencing January 27, 2025, and ending January 12, 2026. All meetings listed are open to the public. Upon request of the Board of Education or the Superintendent other meetings can be scheduled and posted per BOE Policy.

<b>Date</b>	<b>Time</b>	<b>Location</b>	<b>Type</b>
January 27, 2025	6:00 PM	Powell 9 <sup>th</sup> Grade Academy - Media Center	Regular
February __, 2025	6:00 PM	Powell 9 <sup>th</sup> Grade Academy - Media Center	Workshop
February 24, 2025	6:00 PM	Powell 9 <sup>th</sup> Grade Academy - Media Center	Regular
March 10, 2025	6:00 PM	Powell 9 <sup>th</sup> Grade Academy - Media Center	Study Session
March 17, 2025	6:00 PM	Powell 9 <sup>th</sup> Grade Academy - Media Center	Regular
April 28, 2025	6:00 PM	Powell 9 <sup>th</sup> Grade Academy - Media Center	Regular
May 12, 2025	6:00 PM	Powell 9 <sup>th</sup> Grade Academy - Media Center	Study Session
May 27, 2025 (Tues)	6:00 PM	Powell 9 <sup>th</sup> Grade Academy - Media Center	Regular
June 23, 2025	6:00 PM	Croswell - District Training Room	Regular
July 28, 2025	6:00 PM	Croswell - District Training Room	Regular
August 25, 2025	6:00 PM	Croswell - District Training Room	Regular
September 22, 2025	6:00 PM	Powell 9 <sup>th</sup> Grade Academy - Media Center	Regular
October 13, 2025	5:30 PM	Powell 9 <sup>th</sup> Grade Academy - Media Center	Workshop
October 27, 2025	6:00 PM	Powell 9 <sup>th</sup> Grade Academy - Media Center	Regular
November 10, 2025	6:00 PM	Romeo Administration Building	Special Meeting
November 17, 2025	6:00 PM	Powell 9 <sup>th</sup> Grade Academy - Media Center	Regular
December 15, 2025	6:00 PM	Powell 9 <sup>th</sup> Grade Academy - Media Center	Regular
January 5, 2026	6:00 PM	Powell 9 <sup>th</sup> Grade Academy - Media Center	Organizational Meeting



## Board of Education - *Resolution*

Year-Volume No. 2025-58

Meeting Date: January 6, 2025

Resolution No. 5

Department: BOE - Organizational Meeting

**Topic:** Designation of the Electronic Transfer Officer (ETO)

**Recommendation:** Move to designate the Executive Director of Business Services as the Electronic Transfer Officer (ETO).

**Rationale:** Per Romeo Community Schools Board of Education Policy 5003, the Board of Education shall, at the organizational meeting, designate the Electronic Transfer Officer (ETO).

*The Executive Director of Business Services recommended to serve as the ETO.*

**Resource Person(s):** Vicki Laseke, Executive Director of Business Services

**Financial Impact:** None

**Timeline:** Immediate

(Effective Date or  
implementation Date)



## Board of Education - *Resolution*

**Year-Volume No.** 2025-58  
**Meeting Date:** January 6, 2025  
**Resolution No.** 6  
**Department:** BOE - Organizational Meeting

**Topic:** Designate Administrator to post public notices.

**Recommendation:** Move to authorize the Superintendent to post public meeting notices.

**Rationale:** Per MASB recommendation, the Board shall designate an Administrator to be responsible for posting public meeting notices. The Superintendent will oversee the posting of meetings. Meetings will be officially posted by the Administrative Assistant to the Superintendent as prescribed by the bylaws.

**Resource Person(s):** Dr. Robinson, Superintendent  
Antoinette Virga, Administrative Assistant to the Superintendent

**Financial Impact:** None

**Timeline:** Immediate  
(Effective Date or implementation Date)



## Board of Education - *Resolution*

Year-Volume No. 2025-58

Meeting Date: January 6, 2025

Resolution No. 7

Department: BOE - Organizational Meeting

**Topic:** Designation of District Legal Representation

**Recommendation:** Move to approve continuation of the following law firms providing legal services to the district:

- Clark Hill, P.L.C.
- Miller Johnson, P.L.C.
- Collins and Blaha, P.C.
- Miller Canfield, P.L.C.

**Rationale:** The district recommends these educational law firms to provide legal support, resources and representation to the Board of Education and district.

**Resource Person(s):** Dr. Robinson, Superintendent  
Mrs. Laseke, Executive Director of Business Services  
Mrs. Butler, Executive Director of Employee Services

**Financial Impact:** Services are billed hourly unless otherwise arranged at the approval of the Board of Education.

**Timeline:** Immediate  
(Effective Date or implementation Date)