



Board of Education - *Resolution*

Year-Volume No. 2026-59

Meeting Date: January 5, 2026

Resolution No. 1

Department: BOE - Organizational Meeting

Topic: Election of Board of Education Officers for 2026

Recommendation: Move to elect a President, Vice-President, Secretary and Treasurer

Rationale: Per Romeo Community Schools Board of Education Bylaw 1001, *The President, Vice President, Treasurer, and Secretary of the Board will be elected at the Board's annual organizational meeting. The vote of a majority of the Board members elected and serving will be necessary for election to these offices. The elected officers will hold office for one year, and continue in office until their successors are chosen and take office. Board officers are eligible for reelection to their office.*

As immediate past President, Mrs. Rachel Eichhorst will chair the meeting until new officers are elected.

Resource Person(s): Rachel Eichhorst, Board President
Dr. Robinson, Superintendent

Financial Impact: None

Timeline: Immediate
(Effective Date or
implementation Date)



Board of Education - *Resolution*

Year-Volume No. 2026-59

Meeting Date: January 5, 2026

Resolution No. 2

Department: BOE - Organizational Meeting

Topic: Designation of a Depository of School Funds

Recommendation: Move to approve the following bank depositories and investment firms:

1. PNC Bank - checking and investments: debt fund, payroll, accounts payable, athletics account, activities/trust accounts, community services, food service fund, book store, athletic internal, sinking fund, child care, technology bond, bus bond, School Pay, facility bonds, and district purchasing card.
2. Michigan Liquid Asset Fund (MILAF), MILAF Plus and Michigan Class - Investments: accounts payable, debt fund, investments.
3. UMB Bank - facility bond investments
4. Other state or national banks, savings & loan associations and credit unions organized to operate within the State of Michigan as provided by law.

Rationale: Per Romeo Community Schools Board of Education Policy 5005, the Board of Education shall, at the organizational meeting, designate a depository for school funds (M.C.L. 380.1221).

Resource Person(s): Beth Pereira, Executive Director of Business Services

Financial Impact: None

Timeline: Immediate
(Effective Date or implementation Date)



Board of Education - Resolution

Year-Volume No. 2026-59

Meeting Date: January 5, 2026

Resolution No. 3

Department: BOE - Organizational Meeting

Topic: Designation of Authorized Official District Signers

Recommendation: Move to authorize the following:

Superintendent to sign contracts, agreements, and purchase orders.

Executive Director of Business Services to sign purchase orders and contracts and agreements, as the Superintendent's designee.

BOE Treasurer to sign all account checks and appropriate school district documents in person or via electronic/facsimile signature.

Rationale: The Board of Education shall follow through on the necessary annual financial responsibilities at their Organizational Meeting as outlined in their Bylaws and Board Policy 5001. This includes the designation of those authorized to be official signers for the district.

"The Board of Education holds a position of public trust and is responsible to account for and direct the management and expenditure of all monies received by the School District. In furtherance of this responsibility, the Board directs the Superintendent to establish financial procedures to ensure the proper and effective accounting of all School District monies, that monies are administered in accordance with generally accepted accounting principles, and that all legal requirements concerning School District monies are satisfied in letter and spirit."

Resource Person(s): Beth Pereira, Executive Director of Business Services

Financial Impact: None

Timeline: Immediate
(Effective Date or implementation Date)



Board of Education - *Resolution*

Year-Volume No. 2026-59

Meeting Date: January 5, 2026

Resolution No. 4

Department: BOE - Organizational Meeting

Topic: Approval of 2026 Regular Meeting Schedule

Recommendation: Move to approve Board of Education regular meeting dates for the 2026 calendar year, including the 2027 Organizational Meeting.

Rationale: Per Romeo Community Schools Board of Education Bylaw 1002:

An organizational meeting will be held annually during the month of January. The business of the meeting will include, "The establishment of a schedule of regular Board meetings for the year;"

Resource Person(s): Rachel Eichhorst, Board President
Dr. Robinson, Superintendent

Financial Impact: None

Timeline: Immediate
(Effective Date or
implementation Date)



Board of Education - *Resolution*

Year-Volume No. 2026-59

Meeting Date: January 5, 2026

Resolution No. 5

Department: BOE - Organizational Meeting

Topic: Designation of the Electronic Transfer Officer (ETO)

Recommendation: Move to designate the Executive Director of Business Services as the Electronic Transfer Officer (ETO).

Rationale: Per Romeo Community Schools Board of Education Policy 5003, the Board of Education shall, at the organizational meeting, designate the Electronic Transfer Officer (ETO).

The Executive Director of Business Services recommended to serve as the ETO.

Resource Person(s): Beth Pereira, Executive Director of Business Services

Financial Impact: None

Timeline: Immediate
(Effective Date or implementation Date)



Board of Education - *Resolution*

Year-Volume No. 2026-59
Meeting Date: January 5, 2026
Resolution No. 6
Department: BOE - Organizational Meeting

Topic: Designate Administrator to post public notices.

Recommendation: Move to authorize the Superintendent to post public meeting notices.

Rationale: Per MASB recommendation, the Board shall designate an Administrator to be responsible for posting public meeting notices. The Superintendent will oversee the posting of meetings. Meetings will be officially posted by the Administrative Assistant to the Superintendent as prescribed by the bylaws.

Resource Person(s): Dr. Robinson, Superintendent
Antoinette Virga, Administrative Assistant to the Superintendent

Financial Impact: None

Timeline: Immediate
(Effective Date or implementation Date)



Board of Education - *Resolution*

Year-Volume No. 2026-59

Meeting Date: January 5, 2026

Resolution No. 7

Department: BOE - Organizational Meeting

Topic: Designation of District Legal Representation

Recommendation: Move to approve continuation of the following law firms providing legal services to the district:

- Clark Hill, P.L.C.
- Miller Johnson, P.L.C.
- Collins and Blaha, P.C.
- Miller Canfield, P.L.C.

Rationale: The district recommends these educational law firms to provide legal support, resources and representation to the Board of Education and district.

Resource Person(s): Dr. Robinson, Superintendent
Mrs. Pereira, Executive Director of Business Services
Mrs. Butler, Executive Director of Employee Services

Financial Impact: Services are billed hourly unless otherwise arranged at the approval of the Board of Education.

Timeline: Immediate
(Effective Date or implementation Date)