



## Board of Education - *Resolution*

Year-Volume No. 2025-58

Meeting Date: 5-27-2025

Resolution No. 52

Department: Employee Services

**Topic:** Personnel Update

**Recommendation:** Move to approve employee staff hire dates as stated on the Employee Services Worksheet.

**Rationale:** The Board of Education shall approve the hiring of staff.  
  
The Board will be notified of leaves, transfers and other personnel changes that don't require formal approval.

**Resource Person(s):** Julia Butler, Executive Director of Employee Services

**Financial Impact:** To be included in the 2024-2025 Budget Update

**Timeline:** As indicated on the Employee Services Worksheet.  
(Effective Date or implementation Date)

**Employee Services Worksheet**  
**Volume # 58, Resolution # 52**  
**For May 27, 2025**

**Instructional / Administrative**

<b>Employment</b>				
<b>Name</b>	<b>Assignment</b>	<b>Location</b>	<b>Eff. Date</b>	<b>Replaces</b>

<b>Separation or Non-Medical Leave of Absence</b>				
<b>Name</b>	<b>Assignment</b>	<b>Location</b>	<b>Eff. Date</b>	<b>Reason</b>
Anderson, Roxanne	Physical Ed.	RHS	6/30/2025	Retirement
Hildebrant, Krystal	Spec. Ed. Teacher	Ham-Par	6/11/2025	Resigned

**Non-Instructional**

<b>Employment</b>				
<b>Name</b>	<b>Assignment</b>	<b>Location</b>	<b>Eff. Date</b>	<b>Replacement/Promotion</b>
Sayles, Tracey	Food Svc. Associate	Amanda Moore	4/28/2025	Jennifer Osebold

<b>Separation or Non-Medical Leave of Absence</b>				
<b>Name</b>	<b>Assignment</b>	<b>Location</b>	<b>Eff. Date</b>	<b>Reason</b>
Cratsenburg, Sharon	Admin. Asst.	Administration	6/30/2025	Retirement
Decker, Rickel	SACC Caregiver	Washington	6/11/2025	Resigned



**RESOLUTION DESIGNATING ELECTORAL REPRESENTATIVE  
FOR THE JUNE 2, 2025, MISD BIENNIAL ELECTION MEETING**

The following preamble and resolution of the Board of Education ("this Board") for the

\_\_\_\_\_ was offered by member  
\_\_\_\_\_ and supported by member \_\_\_\_\_.

**WHEREAS:**

1. The \_\_\_\_\_ is a constituent district of the Macomb Intermediate School District ("MISD"); and
2. The Revised School Code provides that board members of the MISD be elected biennially on the first Monday in June by an electoral body composed by one (1) person designated by the board of each constituent school district; and
3. This Board has considered the resolution designating its representative on the MISD electoral body at a prior public meeting before adopting the designating resolution; and 4. In accordance with Section 614(2) of the Revised School Code (MCL 380.614(2)), this Board must adopt a resolution which designates its representative to the MISD electoral body and directs said representative to vote for the specific candidate(s) this Board supports for each position to be filled on the MISD Board, at least on the first ballot taken by the electoral body.

**NOW, THEREFORE, BE IT RESOLVED THAT:**

1. This Board does hereby approve the designation of \_\_\_\_\_ as the representative of this Board for the MISD Biennial Election meeting and electoral body, and \_\_\_\_\_ as an alternate in the event the designated representative is unable to attend, which body will elect two (2) candidates to the vacancies on the MISD Board on Monday, June 2, 2025.
2. The designated representative is directed to cast a vote on behalf of this Board for \_\_\_\_\_ and \_\_\_\_\_.
3. The Secretary of this Board is directed to file a certified copy of this resolution with the Secretary of the MISD Board prior to the June 2, 2025 MISD Biennial Election meeting.
4. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution are rescinded.

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Resolution declared adopted.

\_\_\_\_\_  
**Secretary, Board of Education**

The undersigned duly qualified and acting Secretary of the Board of Education of \_\_\_\_\_, Michigan, hereby certified that the foregoing is a true and complete copy of a resolution adopted by the Board at a (*choose one*: special or regular) meeting held on \_\_\_\_\_ 2025, the original of which resolution is a part of the Board's minutes, and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

\_\_\_\_\_  
**Secretary, Board of Education**



## RESOLUTION

*for*

### ***Review and approval of the proposed Macomb Intermediate School District budget***

Whereas, Section 624 of the Revised School Code requires that “Not later than June 1 of each year, the board of each constituent district, shall adopt a board resolution expressing its support for or disapproval of the proposed intermediate school district budget...”

Whereas, Romeo Community Schools, is a constituent district of the Macomb Intermediate School District (“MISD”).

Whereas, the Board of Education of Romeo Community Schools during a public meeting has reviewed the proposed MISD budget for the next fiscal year.

Now, therefore, be it resolved as follows:

1. The Board of Education of Romeo Community Schools expresses its approval of and support for the MISD’s general fund operating budget for the next fiscal year.
2. The Board of Education of Romeo Community Schools directs its secretary to forward this resolution to the secretary of the MISD Board of Education.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

Members \_\_\_\_\_

Members \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Resolution declared adopted: \_\_\_\_\_, 2025

\_\_\_\_\_  
Katherine Rice, Secretary  
Board of Education



## Board of Education - *Resolution*

**Year-Volume No.** 2025-  
**Meeting Date:** May 27, 2025  
**Resolution No.** 55  
**Department:** Business Services

**Topic:** Food Service Truck

**Recommendation:** Move to approve the new Food Service Truck purchase.

**Rationale:** The function of the food service truck is to distribute food safely from our district food storage freezer and warehouse to kitchens throughout the district. The current food service truck has been in disrepair for several years, is no longer reliable and has been our radar to replace for some time. The Food Service Fund has an Excess Fund Balance of \$396,472. As part of the Food Service Excess Fund Balance Spend Down Plan, the Food Service Department needs to replace their Food Service truck. This is an allowable use of Excess Fund Balance.

**Resource Person(s):** Vicki Laseke, Executive Director of Business Services  
Kristin Stewart, Food Service Director

**Financial Impact:** \$95,461  
Food Service Fund

**Timeline:** FY 2025  
(Effective Date or  
implementation Date)



## Board of Education - *Resolution*

Year-Volume No.      2025-58  
Meeting Date:        May 27, 2025  
Resolution No.        56  
Department:          Academic Services

**Topic:**                      2025-26 District Leadership Priorities - Group 2

**Recommendation:**    **Approve the Group 2- Leadership Priorities**  
- 1.0fte Coordinator - Romeo Virtual Academy  
- CKLA 3rd Edition Update

**Rationale:**              The District Leadership Team presented their priorities for continued improvement of our district for the 2025-2026 school year. A presentation and discussion was held at the March workshop meeting with specific details on how priorities are impacting building level intervention supports, curricular improvements and department capacity. Recently, an update was provided at the May 12 Study Session meeting. These Group 2 priorities are part of the top 10 priorities for next year and include a new Coordinator position for the Romeo Virtual Academy. Additionally there is a request for approval to fund updating to the third edition of CKLA, our current K-5 ELA curriculum for the 2025-26 school year. This update has been reviewed by the Curriculum Subcommittee and supported to move for full board approval.

**Resource Person(s):**   Dr. Robinson, Superintendent  
Jennifer McFarlane, Asst. Superintendent  
Robert Murray, Exec. Director of Teaching and Learning

**Financial Impact:**      **Group 2 Priorities-** General Fund expenditures  
- 1.0fte Coordinator - Romeo Virtual Academy- \$81,165  
- CKLA - 3rd Edition Update - \$320,422.16  
  
**Total = \$401,487.16** (General Fund)

**Timeline:**                      2025-26 school year  
(Effective Date or  
implementation Date)



## Board of Education - *Resolution*

**Year-Volume No.** 2025-58  
**Meeting Date:** May 27, 2025  
**Resolution No.** 57  
**Department:** Superintendent

**Topic:** Policy 6009 Authority Approval

**Recommendation:** Move to grant the Superintendent limited authority under Policy 6009

**Rationale:** The board reserves exclusive rights under Policy 6009 for the naming of school buildings and facilities. This resolution would grant the Superintendent limited authority to consider the naming of the new RMS outdoor athletic facility. The authority would be granted until December 1, 2025 with updates to the board through the Facilities Subcommittee.

**Resource Person(s):** Dr. Robinson, Superintendent

**Financial Impact:** None

**Timeline:** Expires December 1, 2025  
(Effective Date or implementation Date)



## Board of Education - *Resolution*

**Year-Volume No.** 2025-58  
**Meeting Date:** May 27, 2025  
**Resolution No.** 58  
**Department:** Facilities

**Topic:** 2021 Bond Project Approval - RHS Courtyard Renovation

**Recommendation:** The Board of Education approve the awarding of the contract for the RHS Courtyard Renovation sitework.

**Rationale:** The district has worked through the RFP process with Barton Malow Builders, our construction manager. All bids were reviewed to determine that the bids received contained all the required components and that the companies met the qualifications to complete the work. The low bidders in each category were vetted through the post-bid interview process. BMB has provided a formal recommendation letter. The project awarding was discussed with the Facilities Subcommittee at the 5.19.25 meeting. The subcommittee supports moving this project forward for board approval pending successful post bid interviews and a recommendation letter from BMB.

**Resource Person(s):** Chris Storm, Director of Operations,  
Vicki Laseke, Executive Director of Business,  
Dr.. Robinson, Superintendent

**Financial Impact:** \$474,917.00 - 2021 Facilities Bond

**Timeline:** Summer 2025 project timeline  
(Effective Date or implementation Date)