

**UPDATED**  
**BID PROPOSAL FORM**

**Bid Package:**                   **Video Production Tricaster Equipment**

**Due Date:**                   **Wednesday, January 21, 2026, 1:00 pm EST**

**To:**                               Romeo Community Schools  
                                      316 North Main Street  
                                      Romeo, MI 48065  
                                      Attn: Beth Pereira,  
  Executive Director of Business Services

**Legal Status of Bidder**

A \_\_\_\_\_ organized and existing under the laws of the State of \_\_\_\_\_.

**Name of Bidder**

Name of Business: \_\_\_\_\_

Business Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Telephone: \_\_\_\_\_

Fax: \_\_\_\_\_

Email: \_\_\_\_\_

**Bid Pricing**

The Bid Pricing is broken down on the attached Video Production Tricaster Equipment Pricing Sheet. All Bid Pricing shall be provided on unit pricing which includes all costs and expenses of Bidder to provide/install the Equipment, including all supplies, materials, equipment, labor, delivery/shipping, insurance, taxes, overhead/profit, etc.

**Warranties**

Please detail the type and length of all warranties offered by the Bidder under this Bid for the following: 1) labor/installation; and 2) materials and equipment. Please detail what is covered by

each warranty, what conditions are part of the warranty and what are the exclusions to the warranty, if any.

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**Exceptions/Alternates**

Please provide a detailed list of any exceptions, alternates or special considerations you have to the terms and conditions of the RFP. This must include a detailed reference to the corresponding section of the RFP, and explanations for the same. (Use additional pages if necessary).

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**Acknowledgements**

**Acknowledgement of Addenda to RFP**

The Bidder acknowledges receipt of the following Addenda:

Addendum Number \_\_\_\_\_ dated \_\_\_\_\_  
Addendum Number \_\_\_\_\_ dated \_\_\_\_\_  
Addendum Number \_\_\_\_\_ dated \_\_\_\_\_

**Bidder Shall Acknowledge the Following Statements**

We have read the Instructions To Bidders, specifications and requirements thoroughly.

☐ Yes    ☐ No

We acknowledge that all Bid Proposals will be evaluated as “submitted”.

☐ Yes    ☐ No

We acknowledge that the School District may at its option accept or reject, in whole or in part, any and all Bid Proposals and award to the Bidder(s) with the most advantageous Bid Proposal(s).

☐ Yes ☐ No

We acknowledge that the School District may at its option choose multiple Bidders to provide the Equipment, should that be in the best interest of the District.

☐ Yes ☐ No

Please note that the attached Video Production Tricaster Equipment Pricing Sheet and requested References are both incorporated by reference into this Bid Proposal Form.

The undersigned declares that they have carefully examined the RFP and agrees to furnish the Equipment and the work within such parameters for the prices set forth in this Bid Proposal. The undersigned hereby confirms that they have of all licenses necessary to perform the installation work, if required. The undersigned has carefully checked all of its Bid figures and understands that it shall be responsible for any error or omission in this Bid and is in receipt of all Addenda as issued. The undersigned understands that the School District reserves the right to accept or reject, in whole or in part, any and all Bids, to waive informalities and irregularities therein, and to award the contract to other than the Bidder submitting the best financial Bid Proposal (low bidder) and to award the contract to one (1) or more Bidders in the School District's sole and absolute discretion. All Bid Proposals submitted shall not be withdrawn and shall be irrevocable for a minimum period of sixty (60) calendar days following the bid opening date set forth above.

My signature certifies that the Bid Proposal submitted complies with all terms and conditions as set forth in this Request For Proposals, unless specifically enumerated as an exception as part of our Bid Proposal.

The undersigned certifies that they are authorized to sign as a Representative for the undersigned Bidder.

**THE BELOW BIDDER HEREBY SUBMITS THIS BID PROPOSAL FORM IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE RFP.**

**Bidder's Name:**\_\_\_\_\_

**Authorized Individual Name:**\_\_\_\_\_

**Position/Title:**\_\_\_\_\_

**Signature:**\_\_\_\_\_

**Date:**\_\_\_\_\_

## **OTHER REQUIRED INFORMATION**

### **References**

Include the names of three (3) references below, preferably school districts.

NAME OF SCHOOL DISTRICT: \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_ PHONE NO: \_\_\_\_\_

TYPE OF EQUIPMENT PURCHASED: \_\_\_\_\_

NAME OF SCHOOL DISTRICT: \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_ PHONE NO: \_\_\_\_\_

TYPE OF EQUIPMENT PURCHASED: \_\_\_\_\_

NAME OF SCHOOL DISTRICT: \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_ PHONE NO: \_\_\_\_\_

TYPE OF EQUIPMENT PURCHASED: \_\_\_\_\_

### **Required Attachments to Bid Proposal Form**

- Video Production Tricaster Equipment Pricing Form
- Iran Linked Business Affidavit of Bidder
- Familial Disclosure Affidavit of Bidder

## **Video Production Tricaster Equipment Pricing Form**

We have examined your specifications, fully understood and accepted all their terms and conditions and submit the following prices and information: (In case of errors, unit price will govern)

| <b><u>QUANTITY</u></b> | <b><u>ITEM</u></b> | <b><u>UNIT PRICE</u></b> | <b><u>EXTENSION</u></b> |
|------------------------|--------------------|--------------------------|-------------------------|
|------------------------|--------------------|--------------------------|-------------------------|

|              |  |  |  |
|--------------|--|--|--|
| Delivery to: | <b>Romeo High School</b>   |  |  |
|              | <b>62300 Jewell Rd., Washington MI</b>   |  |  |
|              |  |  |  |
| 1            | Newte TC12RUC-R Tricaster TCI  |  |  |
| 1            | Newte PTUTCI ProTek Ultra for TriCaster TCI including critical case handling, phone support and advanced replacement where applicable                          |  |  |
| 1            | Newte PTR-TC1 Advance replacement add-on for Tricaster TC1   |  |  |
| 1            | Newte FCP-R TriCaster Flex NDI 16 button crosspoint control panel with single ME row   |  |  |
| 1            | Newte PTUFCP ProTek Ultra for Flex Control Panel   |  |  |
| 1            | Netge GSM4230P 24-Port POE+ 300w 4xSFP (1G)  |  |  |
| 2            | Views VA2447-MH Viewsonic 23.8" 16:9 Adaptive-Sync VA Monitor  |  |  |
| 1            | C2G CG54327 10ft c2G DisplayPort M to HDMI M BLK   |  |  |
| 1            | C2G CG56784 10ft/3M High Speed HDMI Cable w/Eth  |  |  |
| 1            | Marsh V-LCD173HR-DT Desk Top 17.3" Monitor 3G/HD/SD-SDI/HDMI   |  |  |
| 1            | Macki 1402VLZ4 14-Channel Compact Mixer  |  |  |
| 1            | JBL C2PS Control 2P Stereo Set. Includes one C2PM powered master, one Passive Extension Speaker, one Power Supply and two Snap-On Angle Pedestals. Both speake |  |  |
| 1            | NewBI SKUTLPRPS NewBlue Fx Captivate Present - Graphics and Titling Software. Perpetual License  |  |  |
| 4            | Panas AG-CX350 4K Handheld Cameracorder with NDI Capability  |  |  |
| 4            | VariZ VZ-ROCK Varizoon variable rocker for LANC Camcorders. Compatible with AG-CX350   |  |  |
| 4            | Mirro LC-15ES. (SDI) LCD Starter Series  |  |  |
| 1            | Mirro SCRIPT-Q PRO Software and Controls   |  |  |

|   |  |  |  |
|---|--|--|--|
| 1 | Decim DEC-MD-HX MD-HX; HDMI/SDI Cross Converter with Scaling & Frame Rate Conversion |  |  |
| 1 | Marsh VDA-108-3GS 1x8 3G/HD/SD-SDI Re-Clocking Distribution Amplifier                |  |  |
| 1 | Mirro Script-Q Advanced Software and Controls  |  |  |
| 2 | Libec Lx10 Studio LX10 Head with 2 pan handles / RT50B / DL-3RB                      |  |  |

**TERMS:**

**Video Production Tricaster Equipment Delivery Date: No later than \_\_\_\_\_.**

Please note that delivery to be coordinated with:

Evva Dossin  
Romeo High School  
62300 Jewell Rd  
Romeo, MI 48065  
(586) 752-0300 x 1051  
evva.dossin@romeok12.org

**THIS DOCUMENT MUST BE COMPLETED BY AN AUTHORIZED OFFICIAL OF THE COMPANY SUBMITTING THE BID IN ORDER FOR IT TO BE CONSIDERED**

**AFFIDAVIT OF COMPLIANCE – IRAN ECONOMIC SANCTIONS ACT**

**Michigan Public Act No. 517 of 2012**

The undersigned, the owner or authorized officer of the below-named Bidder, pursuant to the compliance certification requirement provided in the Romeo Community Schools' (the "School District") Board of Education Policies, hereby certifies, represents and warrants that the Bidder (including its officers, directors and employees) is not an "Iran Linked Business" within the meaning of the Iran Economic Sanctions Act, Michigan Public Act No. 517 of 2012 (the "Act"), and that in the event Bidder is awarded the Contract as a result of the aforementioned policy, the Bidder will not become an "Iran Linked Business" at any time during the course of performing the Work or any service under the Contract.

The Bidder further acknowledges that any person who is found to have submitted a false certification is responsible for a civil penalty of not more than \$250,000.00 or 2 times the amount of the Contract or proposed Contract for which the false certification was made, whichever is greater, the cost of the School District's investigation, and reasonable attorney fees, in addition to the fine. Moreover, any person who submitted a false certification shall be ineligible to bid on a request for bid for three (3) years from the date that is determined that the person has submitted the false certification.

BIDDER:

\_\_\_\_\_

By: \_\_\_\_\_

Its: \_\_\_\_\_

STATE OF \_\_\_\_\_ )  
 )SS.  
COUNTY OF \_\_\_\_\_ )

This instrument was acknowledged before me on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by  
\_\_\_\_\_.

\_\_\_\_\_

Notary Public

\_\_\_\_\_ County, Michigan

My Commissions Expires: \_\_\_\_\_

Acting in County of: \_\_\_\_\_

**FAMILIAL RELATIONSHIP DISCLOSURE FORM**

**Affidavit of Bidder**

The undersigned, the owner or authorized officer of the below-named Bidder, pursuant to the familial disclosure requirement provided in the Romeo Community Schools' (the "School District") Board of Education Policies, hereby certifies, represents and warrants except as provided below, that no familial relationships exist between the owner(s) or any employee of \_\_\_\_\_ and any member of the Board of Education of Romeo Community Schools or the Superintendent of Romeo Community Schools.

A list of the School District's Board of Education Member and its Superintendent may be found at [www.romeok12.org](http://www.romeok12.org)

**List and describe any Familial Relationships:**

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BIDDER:

\_\_\_\_\_

By: \_\_\_\_\_

Its: \_\_\_\_\_

STATE OF \_\_\_\_\_ )  
 )SS.  
COUNTY OF \_\_\_\_\_ )

This instrument was acknowledged before me on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_, by  
\_\_\_\_\_.

\_\_\_\_\_

Notary Public

\_\_\_\_\_ County, Michigan

My Commissions Expires: \_\_\_\_\_

Acting in County of: \_\_\_\_\_