



OBTAINING A CERTIFIED NONMEDICAL WAIVER

Instructions for Parents

Call to Schedule an Appointment 586-466-6840	Parents are required to schedule an appointment for a Waiver Education Session: Call the Macomb County Health Department (MCHD) School Immunization Program (SIP) at 586-466-6840 for an appointment. You will need to provide the following information in order to make the appointment: <ol style="list-style-type: none">1. Child's Name, Address, Birthdate and school/child care center name.2. Guardian/parent's name
Review documents prior to the scheduled waiver education session. These documents are found on the <u>MCHD SIP website</u> "Nonmedical Waiver" section	Required Documents for Review: Review the following documents prior to your waiver education appointment: <ol style="list-style-type: none">1. Nonmedical Waiver Form Sample: The parent must sign this form in order to be certified by the MCHD. This form will be completed with the child's information.2. Registration Form: Parent signature on the registration form signifies that you are the parent/legal guardian of the child named on the registration form. You will have to sign one form per child if you are obtaining a waiver for more than one child.3. Follow up Instructions provide information on what to do with the certified waiver form.4. If you Choose Not to Vaccinate Your Child – information on understanding the risks.5. Vaccine Information Statements (VIS): general information for each vaccine waived.
Waiver Education Session Conducted via Phone Call	Waiver Education & form pickup: at MCHD: 43525 Elizabeth Rd, Mount Clemens MI 48043 <ul style="list-style-type: none">• Please be on time for your appointment. Education is conducted by phone• Notify the SIP by phone (586 466-6840) of your arrival & the nurse will:<ul style="list-style-type: none">○ Review the child's information & go over the parent packet (found on SIP website).○ Talk about the risks of vaccine preventable diseases & the benefits of vaccines.○ Answer parents' questions
Waiver Pickup In person: The parent must sign two copies of each child's waiver, one for the parent to keep and the other will be retained for the SIP record.	Only the parent who received the education can pick up the certified waiver form. The MCHD only certifies the waiver when it is complete with the parent/legal guardian's signature. To minimize in-person contact, please have all your questions answered over the phone before picking up the waiver, and expeditiously sign necessary paperwork. Scheduled Waiver pick-up: <ul style="list-style-type: none">• Parent meets the nurse at the front door of the MCHD. Please have a mask on.• Parent signs the waivers and the registration form(s) given to you by the nurse• The nurse will sign and certify the Immunization Waiver Form(s).• The nurse will retain a copy of the waiver for the SIP records.
Lost Waiver Form	If the parent/guardian loses the waiver, they will need to make an appointment with the MCHD to get another copy. The parent that signed the waiver form is the only one that can pick up a replacement. Photo identification must be provided to pick up a copy of the waiver.